



MASTER STAFFING, INC.



JOB DESCRIPTION AND REVIEW OF LICENSED VOCATIONAL NURSE (LVN)

Last Name

First Name

Middle Name/Initial

Responsible to the Board of Directors and President / CEO, Director of Nursing of **Master Staffing, Inc.**

The **Licensed Vocational Nurse (LVN)** is responsible for the provision of direct nursing care to the acute, sub-acute, chronically ill, and convalescing patient under the direct supervision of Registered Nurse, with the proper and special training, may give care to selected acutely ill patients.

Job qualifications:

- Must be a graduate from an accredited school of vocational nursing.
- Must be a holder of a current and valid California License to practice Licensed Vocational Nursing.
- Must be a holder of a current and valid BLS card issued by American Heart Association.
- Must have a minimum of one year work experience in an acute hospital setting within the last three years.
- Shall pass **Master Staffing, Inc.** qualifying examinations, including Mandatory Core Topics, Basic Proficiency in Medicine, Intravenous Therapy: Principles and Applications, Pharmacology, Medical/Surgical, and those specific to my specialty.

Functions and responsibilities:

- Give total patient care and proper treatment and medication to the right patient per physician's order.
- Function under the right guidelines issued by the Board of Vocational Nursing at all times.
- Able to do charting accurately.
- Able to work independently with the proper guidance and direct supervision of a Registered Nurse.
- Maintain good attitude to patients and their families.

I, the undersigned, understand, and will adhere to the above-cited nursing qualifications and job expectations. I have received my personal copy of this position description.

Employee's Signature

Date

Verified & Checked by Master Staffing, Inc.

Date