



MASTER STAFFING, INC.



COMPETENCY SKILLS CHECKLIST

CRITICAL CARE UNIT (CCU)

Last Name

First Name

Middle Name/Initial

Instructions: Please check appropriate box. Each skill must have 1 of the 5 choices marked.

- Key Guidelines:
- A** – No Experience
 - B** – Training/Minimal Experience, Needs Supervision
 - C** – Adequate Experience
 - D** – Sufficient Skill to Perform without Supervision
 - E** – Proficient in Performing Skill

	A	B	C	D	E
Patient rights					
Communicates and obtains information while respecting the rights, privacy, and confidentiality of information in accordance with the Health Insurance Portability & Accountability Act of 1996 (HIPAA)					
Involves the patient and family and respects their role in determining the nature of care to be provided, including Advanced Directives					
Complies with nursing staff responsibility included in the hospital policy related to Organ Donation					
Meets patient and family's needs regarding communication, including interpreter services					
Provides accurate information to patients in a timely manner					
Neurology					
Neuro assessment / Neuro vitals					
ICP monitoring					
Seizure precautions					
Stryker frame					
Crutchfield tongs					
Halo traction					
Care of patient with:					
Acute / Chronic C.V.A. / T.I.A.					
Acute head injury					
CNS infections					
Cerebral aneurysm					
Degenerative diseases of the nervous system					
Drug overdose					
Pre / Post neurological surgery					
Rehabilitation of the neuro patient					
Spinal cord injury					
Cardiovascular					
Use of cardiac monitors					
Recognizing arrhythmias					
Interpreting 12 lead EKG					



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	A	B	C	D	E
Cardiopulmonary arrests					
Cardioversion / Defibrillation					
Intra-aortic balloon pump					
Care of immediate open heart patient					
Care of 24-48 hr. Post-Op open heart patient					
Pre / Post-Op cardiac transplant					
Pre / Post-Op angioplasty					
Percutaneous transluminal coronary angioplasty					
Sheath removal					
Post-Op vascular surgery patient (I.e. aneurysms)					
Care of acute MI					
Angina (acute and chronic)					
Pre / Post cardiac catheterization					
Care of patient with pacemaker including:					
Assisting with insertion					
Management of external / transcutaneous					
Management of permanent					
Management of temporary (single & dual chamber / AV seq.)					
Care of patient with:					
Cardiogenic / Hypovolemic shock					
Valvular disease					
Hemodynamic monitoring set-up & care of patient with:					
Arterial catheter					
Central venous pressure line					
Subclavian lines					
Swan-Ganz catheter					
Obtaining and interpreting hemodynamic measurements:					
Cardiac output					
Central venous pressure					
Pulmonary artery pressure					
Pulmonary capillary wedge pressure					
Care of patient receiving TPA or streptokinase					
Use and administration of the following:					
Amioderone					
Atropine					
Digitalis					
Dobutamine					
Dopamine					
Epinephrine					
Heparin					
Insulin					
Isuprel					
Lidocaine					
Nipride					
Nitroglycerin					
Procainamide					
Sodium bicarbonate					



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	A	B	C	D	E
Thrombolytics					
Verapamil					
Pulmonary					
Assessment of breath sounds					
Assist with set-up maintenance of chest tubes					
Use of chest drainage systems					
Assist with intubation / extubation					
Ambuung technique					
Administer oxygen (nasal canula, mask, endotracheal)					
Assist with and set-up bronchoscopy					
Ventilators:					
Use and complication of CPAP					
Use and complication of IMV					
Use and complication of PEEP					
Weaning					
ABG analysis					
Oxygen and saturation monitor					
Care of patient with:					
ARDS					
CHF					
COPD					
Pre / Post thoracic surgery					
Pulmonary emboli					
Tracheostomy					
Tuberculosis					
Gastrointestinal					
Assessment of bowel sounds					
Identification of abnormalities					
Stool tests					
Insert / Maintain feeding tubes / NG tubes					
Identification of NG / tube feeding placement					
Administration of tube feedings					
Checking of tube feeding residuals					
Care of ostomy patient					
Care of acute GI bleed					
Abdominal wounds or infections					
Pre / Post-Op GI surgery					
Dehiscence					
Care of patient on total parenteral nutrition					
Genitourinary / Renal					
Ability to insert / maintain urinary drainage tubes					
Care of patient with:					
Acute renal failure					
Chronic renal failure					
Post renal / genitourinary surgery					
Pre / Post-Op renal transplant					
Suprapubic catheters					



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	A	B	C	D	E
Administer peritoneal dialysis					
Administer hemodialysis					
Care of patient receiving dialysis					
Assessment of fluid and electrolyte problems					
Knowledge of UA values					
Urine tests					
Endocrine					
Care of diabetic patient:					
Administration of IV insulin drip					
Capillary blood glucose checks					
Care of patient in diabetic ketoacidosis					
Hormone therapy					
Oncology					
Isolation / Universal precautions					
Chemo agents mixing / administering					
Musculoskeletal					
Traction					
Braces					
Casts					
Collars					
Slings					
Splints					
Skeletal traction					
Skin traction					
Use of T.E.N.S. unit					
Beds (i.e. Clinitron, Roto Rest)					
Crutch walking / walkers					
Total knee replacement					
Total hip replacement					
Arthroscopy / Arthrotomy					
Care of patient on CPM					
Care of patient with:					
Amputation					
Bone disorders					
Joint disorders					
Miscellaneous					
Pain management					
Burn patients					
Use of hypothermia blanket					
Inserting IV's					
IV therapy					
Set-up for cut down					
Administration of blood and blood products					
Solcutrans / blood warmer					
Obtaining peripheral venous blood					
Obtaining blood from arterial line					
Obtaining blood from central venous line					



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	A	B	C	D	E
Knowledge of serum lab values:					
CBC					
Chem 7, Chem 10					
Serum drug levels					
Specimen collections					
Care of drains / tubes (i.e. Hemovac, etc.)					
Care of infectious diseases:					
AIDS					
Hepatitis B					
TB					

Employee's Signature

Date

Verified & Checked by Director of Nursing, Master Staffing, Inc.

Date