



# MASTER STAFFING, INC.



## COMPETENCY SKILLS CHECKLIST

### LICENSED VOCATIONAL NURSE (LVN) - BASIC SKILLS VALIDATION

Last Name

First Name

Middle Name/Initial

Instructions: Please check appropriate box. Each skill must have 1 of the 5 choices marked.

- Key Guidelines:
- A** – No Experience
  - B** – Training/Minimal Experience, Needs Supervision
  - C** – Adequate Experience
  - D** – Sufficient Skill to Perform without Supervision
  - E** – Proficient in Performing Skill

	A	B	C	D	E
<b>Admission</b>					
Orientation					
History					
Assessment					
<b>Patient care</b>					
Isolation					
Medication administration					
Ostomy					
Obstructed airway					
Preparing medications					
Pain management					
Seizures					
Specimen collection					
Death and dying					
Family intervention / teaching					
Patient teaching					
Automatic BP machine					
Hyper / Hypothermia blanket					
Skincare					
<b>Pains</b>					
Hemovac					
Jackson Pratt					
Other					
<b>Dressings</b>					
Change with aseptic technique					
Transparent occlusive					
Sterile dressing					
Wound irrigation					
<b>Gastro-Intestinal tubes</b>					
Insertion					
Removal					
Gastronomy (PEG)					
Jejunostomy					
Nasogastric suction - Levine tube					
Nasogastric suction - Sump tube					
T-Tube					



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	A	B	C	D	E
Enteral pump					
Other					
<b>Intravenous therapy</b>					
IV start					
IV maintenance					
Care of central line					
Dressing, central line					
Drawing blood – central line					
Drawing blood – venous					
IV-lock					
Hyperalimentation - precautions					
Hyperalimentation – solutions					
Infusion pump					
IV meds – administering					
IV meds – mixing					
Chemotherapy					
<b>Maternal child</b>					
Post-partum care					
<b>Neuro &amp; Ortho equipment</b>					
Balance suspension					
Balakan frame					
Bucks extension / Traction					
Cast care					
Circo-Electric bed					
Specialty bed					
CPM					
Patient lifts					
Crutchfield tongs					
Crutch walking					
Halo traction					
K wires					
Skeletal traction, other					
Stryker frame					
TENS unit					
<b>Renal / GU</b>					
Catheters - Foley					
Catheters - 3 Way Foley					
GU irrigations					
Intermittent					
Continuous					
Nephrostomy tube					
Suprapubic tube					
<b>Respiratory therapy</b>					
Apnea monitor					
Chest tubes – H <sub>2</sub> O seal					
CPAP					
Endotracheal tubes					
Endotracheal tubes - extubation					
Endotracheal tubes - intubation					
Masks					
Face					
Rebreather					
O <sub>2</sub> equipment					



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	A	B	C	D	E
Postural drainage & percussion					
Suctioning					
Tracheotomy care					
Tracheotomy tubes, cuffed					
Ventilator settings					
SIMV / IMV					
PEEP					
Pressures					
Volume					
<b>Surgical care</b>					
Pre-Op teaching					
Surgical prep					
Consents					
Post-Op monitoring					
Sequential compression device					

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Verified & Checked by Director of Nursing, Master Staffing, Inc.

\_\_\_\_\_  
Date